1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.

2. The system should have a file compression software to unzip excel utility file.

3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.

4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility

5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Declaration	Declaration
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

5. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
   - Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the ''Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the ''Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML :   Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML" to generate XBRL/XML file.
   - Save the XBRL/XML file in your desired folder in local system.

V. Generate Report :   Excel Utility will allow you to generate Report. Now click on 'Generate Report'' to generate html report.
   - Save the HTML Report file in your desired folder in local system.
   - To view HTML Report open "Chrome Web Browser" .
   - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes

General information about company

Scrip code	542650
NSE Symbol	METROPOLIS
MSEI Symbol	NOTLISTED
ISIN	INE112L01020
Name of the company	METROPOLIS HEALTHCARE LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-06-2022
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)
Whether the listed entity is Public Sector Undertaking (PSU)?	No

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	Yes	No	Yes	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	Yes	Yes		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	Yes			

Table I - Summary Statement holding of specified securities

Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet

Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rightsheld in each class ofsecurities(IX)				No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
								No of Voting (XIV) Rights			Total as a % of (A+B+C)					No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
								Class eg: X	Class eg:y	Total										
(A)	Promoter & Promoter Group	6	25477991			25477991	49.79	2,54,77,991.00		25477991.00	49.79				49.79			300000	1.18	25477991
(B)	Public	86398	25696756			25696756	50.21	25696756.00		25696756.00	50.21				50.21	13776	0.05			25696754
(C)	Non Promoter- Non Public																			
(C1)	Shares underlying DRs																			
(C2)	Trusts																			
	Total	86404	51174747			51174747	100	51174747.00		51174747.00	100.00				100	13776	0.03	300000	0.59	51174745

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities(IX) - Class eg: X	Class eg:y	Total	Total as a % of Total Voting rights	No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII) No. (a)	As a % of total Shares held (b)	Number of Shares pledged or otherwise encumbered (XIII) No. (a)	As a % of total Shares held (b)	Number of equity shares held in dematerialized form (XIV)
A	Table II - Statement showing shareholding pattern of the Promoter and Promoter Group																			
(1)	Indian																			
(a)	Individuals/Hindu undivided Family	2	2779170			2779170	5.43	2779170.00		2779170	5.43				5.43			0	0.00	2779170
(b)	Central Government/ State Government(s)																			
(c)	Financial Institutions/ Banks																			
(d)	Any Other (specify)	4	22698821			22698821	44.36	22698821.00		22698821	44.36				44.36			300000	1.32	22698821
	Sub-Total (A)(1)	6	25477991			25477991	49.79	25477991.00		25477991	49.79				49.79			300000	1.18	25477991
(2)	Foreign																			
(a)	Individuals (NonResident Individuals/ Foreign Individuals)																			
(b)	Government																			
(c)	Institutions																			
(d)	Foreign Portfolio Investor																			
(e)	Any Other (specify)																			
	Sub-Total (A)(2)																			
	Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)	6	25477991			25477991	49.79	25477991.00		25477991	49.79				49.79			300000	1.18	25477991
	Details of Shares which remain unclaimed for Promoter & Promoter Group																			
B	Table III - Statement showing shareholding pattern of the Public shareholder Note : Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual.																			
(1)	Institutions																			
(a)	Mutual Funds	22	6529853			6529853	12.76	6529853		6529853	12.76				12.76	0	0.00			6529853
(b)	Venture Capital Funds																			
(c)	Alternate Investment Funds	9	330969			330969	0.65	330969		330969	0.65				0.65	0	0.00			330969
(d)	Foreign Venture Capital Investors																			
(e)	Foreign Portfolio Investors	163	11870625			11870625	23.20	11870625		11870625	23.20				23.20	0	0.00			11870625
(f)	Financial Institutions/ Banks																			
(g)	Insurance Companies	6	558904			558904	1.09	558904		558904	1.09				1.09	0	0.00			558904
(h)	Provident Funds/ Pension Funds																			
(i)	Any Other (specify)																			
	Sub-Total (B)(1)	200	19290351			19290351	37.70	19290351.00		19290351	37.70				37.70	0	0.00			19290351
(2)	Central Government/ State Government(s)/ President of India																			
	Sub-Total (B)(2)																			
(3)	Non-institutions																			
(a(i))	Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	81290	4739843			4739843	9.26	4739843		4739843	9.26				9.26	13702	0.29			4739841
(a(ii))	Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.																			
(b)	NBFCs registered with RBI																			
(c)	Employee Trusts																			
(d)	Overseas Depositories (holding DRs) (balancing figure)																			
(e)	Any Other (specify)	4908	1666562			1666562	3.26	1666562		1666562	3.26				3.26	74	0.00			1666562
	Sub-Total (B)(3)	86198	6406405			6406405	12.52	6406405.00		6406405	12.52				12.52	13776	0.22			6406403
	Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)	86398	25696756			25696756	50.21	25696756.00		25696756	50.21				50.21	13776.00	0.05			25696754
	Details of the shareholders acting as persons in Concert for Public																			
	Details of Shares which remain unclaimed for Public																			
C	Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder																			
(1)	Custodian/DR Holder - Name of DR Holders (If Available)																			
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)																			
	Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)																			
	Total (A+B+C2)	86404	51174747			51174747	100.00	51174747.00		51174747	100.00				100.00	13776	0.03			51174745
	Total (A+B+C)	86404	51174747			51174747	100.00	51174747.00		51174747	100.00				100.00	13776	0.03	300000	0.59	51174745

Disclosure of notes on shareholding pattern	Add Notes
Disclosure of notes in case of promoter holding in dematerialsed form is less than 100 percentage	Add Notes
Disclosure of notes in case of public share holding is less than 25 percentage	Add Notes
Disclosure of notes on shareholding pattern for company remarks explanatory	Add Notes